

**Office of the Director**  
**West Bengal Judicial Academy**  
**Bijan Bhawan, Salt Lake, Kol -700097.**  
Phone No-033-23350690  
Email id- [wbjakolkata@gmail.com](mailto:wbjakolkata@gmail.com)  
Website – <http://www.wbja.nic.in>

NIQ No. - 06/2013-14

Date: 07.05.2013

**Notice Inviting Quotation**

Sealed Quotations are invited from reputed supplying agencies/authorized distributors for supplying the following crockery and cutlery items:-

<u>Sl. No</u>	<u>Items</u>	<u>Quantity</u>	<u>Specifications</u>
1.	Dinner Plate	3 (Three) Dozen	Glass of branded company like Corelle or its equivalent. (durable ones)
2.	Quarter Plate	2 (Two) Dozen	
3.	Soup Bowl	2 (Two) Dozen	
4.	Glass	3 (Three) Dozen	
5.	Table Spoon	2 (Two) Dozen	Of good quality branded company
6.	Tea Spoon	2 (Two) Dozen	
7.	Fork (Steel)	1 (One) Dozen	

Important condition for Bidders/Vendors :-

1. Free delivery at Bijan Bhavan, H.A-334, Sector-III, Salt Lake, Kol-97 (Stores Section) within 15 days from acceptance of order.
2. The rate should be inclusive of all taxes and charges.
3. No advance payment is admissible for the supply. Payment will be made after satisfactory supply of material.
4. Rate quoted should be valid for a minimum period of three months from the date of opening of tenders.
5. The vendors shall not be permitted to alter or modify their bids/quotations after the same has once been submitted.
6. Quotations received after due date and time shall not be entertained.
7. The quotation may be submitted on any working day between 11:00 a.m. to 4.00 p.m. in the Stores section of the Academy, in the tender box kept for the purpose.
8. WBJA will not take any responsibility for delay, loss or non receipt of document/tenders sent by post.

**The last date for submission of quotation is 22.05.2013 till 4.00 P.M.**

**Tenders shall be opened on 23.05.2013 at 12:00 noon.**

The bidders shall have

1. Valid PAN No.
2. Vat/Sales Tax No.
3. Trade License

The West Bengal Judicial Academy reserves the right to cancel any or all the quotations without assigning any reason whatsoever.

It is requested to submit the offer in a sealed envelop superscribing “Quotation for supply of Crockery & Cutlery” addressed to the Director, West Bengal Judicial Academy, Bijan Bhawan, Sector-III, H.A-334, Salt Lake, Kolkata - 700097.

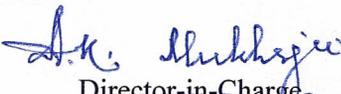
Sd/-  
Director-in-Charge  
West Bengal Judicial Academy  
Salt Lake, Kolkata-97.

Memo No. 29/1(5)/WBJA/H&M-02/12-13

Date-07.05.2013

Copy of notice is forwarded for information with a request to display the same on their office notice board :-

1. The Sub Divisional Officer, Bidhannagar, Kol-91.
2. The Pay & Accounts Officer, PAO-III, IB Market, 1<sup>st</sup> Floor, Salt Lake, Kol-106
3. The Principal, Govt. College of Engineering & Leather Technology, Sector-III, Block-LB, Salt Lake, Kolkata-700098.
4. Notice Board of West Bengal Judicial Academy.
- ✓ 5. The official website of WBJA

  
Director-in-Charge  
West Bengal Judicial Academy  
SALT LAKE, KOLKATA-97