

**Office of the Director,**  
**West Bengal Judicial Academy,**  
**Bijan Bhawan, HA-334, Sector-III, Salt Lake, Kolkata- 700097**  
**Tel. & Fax – (033) 2337-7363 & 2335-0690**  
**E-mail – wbjakolkata@gmail.com; Website – <http://www.wbja.nic.in>**

**NOTICE INVITING E-TENDER FOR PROCUREMENT OF SINGLE AIR CONDITIONED FORCE TRAVELLER (26+1) SEATER BUS (COLOUR WHITE) BY THE DIRECTOR, WEST BENGAL JUDICIAL ACADEMY**

(Submission of Bid through *NIC e tender portal*)

Memo No.- **28/WBJA/Dev.-51/17-18**

Dated:07/04/2017

The Director, West Bengal Judicial Academy having its office at Bijan Bhawan, Sector-III, Salt Lake, Kolkata-97 invites e- tender from eligible and qualified tenderers for supply of single AIR CONDITIONED FORCE TRAVELLER (26+1) SEATER BUS of white colour for the use of plying trainee Judicial Officers.

2. Requirements

SI No	Items	Quantity	Earnest Money In rupees	Eligibility of Bidder
1	AIR CONDITIONED FORCE TRAVELLER (26+1) SEATER BUS (COLOUR WHITE)  Engine name – TD 2200 Engine type -4 Cylinder, 16 valves, Inline, CRDI,VGT, diesel engine with Dual mass fly wheel. Displacement (cc) : 2149 Max. power (kW@rpm) : 95 kW (129 Ps)@ 3800 rpm Max Torque (Nm@rpm) : 300Nm@1600-2400 rpm Fuel system : Common Rail system Emission status : BS IV Transmission	01	50,000/-	Vehicle Manufacturer / Authorised Dealers of the Vehicle Manufacturer having at least one service centre at Kolkata

<p>Type : G-32-M/5  Gears : 5 Forward 1 Reserve  Axles  Make and Type : Front Axle – Dead Rigid  Rear Axle – Live Rigid  Suspension  Front &amp; Rear : Semielliptic Leaf Spring  Shock Absorbers (Front &amp; Rear) :  Hydraulic Telescopic double acting.  Anti Roll Bar (Front &amp; Rear): Antiroll Bar  Steering  Steering type : Power Steering  Clutch  Clutch type : Dry friction, single plate &amp;  hydraulically actuated  Brakes : Dual Circuit, Hydraulic Vacuum  assisted with ABS &amp; EBD (optional)  Front &amp; Rear : Ventilated Brake Disc on  all wheels.  Parking Brake : Mechanical  Tyres &amp; Wheels: Front – Two, Rear-Court  &amp; Spare-one  Tyres : Radial- 215/75 R15  Wheels : 6.0J x 15  <u>Chassis</u>  Type of Chassis : Monocoque  construction varying with box section.  <u>Exterior Dimensions</u>  Overall length (mm) : 6770  Overall width (mm) : 2225  Overall height (mm) : 2870  Wheel Base (mm) : 4020  Ground Clearance (mm) : 170  Gross Vehicle Weight (kgs) : 5250  Seating Capacity : 26 + D  Duel Tank Capacity (Litres) : 70  Turning Radius (m) : 7.00</p>			
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### 3. **Delivery**

The item will be delivered at West Bengal Judicial Academy, Plot No.III/B-10, Action Area-III, New Town, Rajarhat, Kolkata- 700 156 by Supplier within 15 days from date of notification of award / supply order. (Tenderer may quote earliest delivery period).

The Tender should be addressed to the Director of West Bengal Judicial Academy. Tenderer may download tender enquiry documents free of cost from website of [www.wbtenders.gov.in](http://www.wbtenders.gov.in) and from [www.wbja.nic.in](http://www.wbja.nic.in). Any subsequent notice regarding this tender shall be uploaded on these two websites only.

### **Date and Time Schedule**

Sl. No.	Particulars	Date & Time
1	Date of publishing N.I.T. & other Documents online	10.04.2017 at 13.30 hours
2	Online documents download start date	10.04.2017 at 13.30 hours
3	Online documents download end date	28.04.2017 at 17.00 hours
4	Online Bid submission start date	10.04.2017 at 14.00 hours
5	Online Bid Submission closing date	28.04.2017 at 17.00 hours
6	Online Bid opening date for Technical Proposals	02.05.2017 at 13.00 hours
7	Date of online uploading list for Technically Qualified Bidders	To be notified later
8	Date of online opening of Financial Proposal	To be notified later
9	Date, venue for physical demonstration and inspection of specimen item by Director, West Bengal Judicial Academy	To be notified later

**Director, West Bengal Judicial Academy**

### 6. **General Instructions to Tenderer(GIT)**

In the event of e-filling, intending bidder may download the tender documents free of cost from the website : [www.wbtenders.gov.in](http://www.wbtenders.gov.in). directly with the help of Digital Signature Certificate or from the West Bengal Judicial Academy's Official website [www.wbja.nic.in](http://www.wbja.nic.in) & necessary earnest money may be transmitted online as per Notification no. 3975-F(Y) dt. 28.07.2016 of Audit Branch, Finance Department, Government of West Bengal in favour of the Director, West Bengal Judicial Academy.

6.1. The vehicle should have to be registered as Government Vehicle and all expenses in connection with registration will have to be incurred by the selected vendor.

## **7. Eligible and Qualified Tenderers**

7.1 Vehicle Manufacture / Authorised Dealers of the Vehicle Manufacture.

7.2 Having at least one service centre at Kolkata.

## **8. Tendering Expense**

The tenderer shall bear all costs and expenditure incurred and/or to be incurred by their end , in connection with the tender including its preparation, mailing and submission of its tender and for subsequent processing of the same. The purchaser will, in no case be responsible or liable for any such cost, expenditure etc. regardless of the conduct or outcome of the tendering process.

## **9. Clarification of TE documents**

A tenderer requiring any clarification or elucidation on any issue of the TE documents may take up the same with the purchaser in writing. The purchaser will respond in writing to such request provided the same is received by the purchaser not later than twelve days prior to the prescribed date of submission of tender.

### **10.1 Documents comprising the e-Tender**

Instructions to bidders for electronic submission of tender

### **10.2 Registration of Bidder**

A bidder willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement System, by logging on to <https://wbtenders.gov.in>. The bidder is to click on the link for e-Tendering site as given on the web portal

### **10.3 Submission of Bids**

Bids are to be submitted online to the website <https://wbtenders.gov.in> in two folders before the prescribed date and time using Digital Signature Certificate (DSC).

The two folders are:

- 1) Technical Proposal: containing Statutory Cover and Non-statutory cover
- 2) Financial Proposal: containing Bill of Quantities.

## 11. **Technical Proposal: Statutory Cover**

11.1. Statutory Cover shall contain the following documents:

A) Tender Documents:

- i) Application to participate in tender
- ii) Notice Inviting Tender

B) Earnest money (EMD) Through Online Net Banking or NEFT/RTGS as per Notification no. 3975-F(Y) dt. 28.07.2016 of Audit Branch, Finance Department, Government of West Bengal.

### 11.2. **Non Statutory Cover will contain following documents**

Sl. No.	Category (name)	Sub-category (Description)	Detail(s)
A.	Certificate(s)	Certificate(s)	<ul style="list-style-type: none"> <li>i. VAT/ CST Registration Certificate</li> <li>ii. VAT challan for the last year</li> <li>iii. Income Tax PAN</li> <li>iv. Income Tax return submitted for the last year</li> <li>v. Professional Tax (Challan) (Last year)</li> <li>vi. Service Tax Clearance Challan</li> </ul>
B.	Company Detail(s)	Company Detail	<ul style="list-style-type: none"> <li>i. Certificate of Incorporation</li> <li>ii. Trade Licence</li> <li>iii. Power of Attorney.</li> <li>iv. Manufacturers Authorization Certificate .</li> </ul>
C.	Credential	Credential - 1 Credential - 2	Performance Statement along with documentary evidence
D.	Documents	Documents	All the details including Make, Model, technical data of the vehicle.
E	Financial Info.		Audited P/L & Balance sheet for the last year

## 12. **Financial Proposal: Bill of Quantities**

The financial proposal (cover) should be uploaded online through the Bill of Quantities (BOQs) for all-inclusive rate (on road Price) quoted to supply item and/ or services to consignee sites. The bidder will quote the on road price online in the space marked for quoting rate in the BOQs. Only downloaded copies of the BOQs are to be uploaded, virus scanned & digitally signed by the tenderer.

### **13. Preparation of Tender Documents**

13.1 All pages of the Tender documents should be page numbered and indexed.

13.2 The tender shall either be typed or written in indelible ink and the same shall be signed by the tenderer or by a person(s) who has been duly authorized to bind the tenderer to the contract. The letter of authorization shall be by a written power of attorney, which shall also be furnished along with the tender.

13.3 All the documents of the tender shall be duly signed/ digitally signed at the appropriate places as indicated in the TE documents and all other pages of the tender including printed literature, if any shall be initialled by the same person(s) signing the tender. The tender shall not contain any erasure or overwriting, except as necessary to correct any error made by the tenderer and, if there is any such correction; the same shall be initialled by the person(s) signing the tender.

13.4 It is the responsibility of tenderer to go through the TE document to ensure furnishing all required documents in addition to above, if any. Wherever necessary and applicable, the tenderer shall enclose certified copy as documentary evidence to substantiate the corresponding statement.

13.5 A tender, which does not fulfil any of the above requirements and/or gives evasive information/ reply against any such requirement, shall be liable to be ignored and rejected.

13.6 Tender sent by paper/fax/telex/cable/email etc shall be ignored.

### **14 Tender Prices**

14.1 The Tenderer shall quote the price (in INR) of the goods and/ or services, as applicable, inclusive of all taxes and duties like CST, VAT, CENVAT, Custom Duty, Excise Duty, Service Tax ,Entry Tax, Temporary registration Charge, Road delivery charge, Motor Vehicels Clerance Change, Insurance compliance as per prevailing Motor Vehicles Rules etc. The Tenderer shall bear all charges like packing & forwarding, transportation, insurance, storage, loading/ unloading, expenses of his service personnel and any other expenses necessary in compliance with Specification of goods and/ or service.

14.2 The financial proposal (cover) should be uploaded online through the Bill of Quantities (BOQs) for all- inclusive rate quoted to supply goods and /or services to consignee sites. The bidder will quote the rate online in the space marked for quoting rate in the BOQs. Only downloaded copies of the BOQs are to be uploaded, virus scanned & digitally signed by the tenderer.

### **15. On Road Price**

On road prices quoted by the tenderer shall remain firm and fixed during the currency of the contract

and not subject to variation on any account.

#### **16. Tender/ Bid Validity**

16.1 The tenders/ bids shall remain valid for acceptance for a period of 15 days after the date of technical tender/ bid opening prescribed in the TE document. Any tender valid for a shorter period shall be treated as unresponsive and rejected.

16.2 In case the day up to which the tenders are to remain valid falls on/ subsequently declared a holiday or closed day for the purchaser, the tender validity shall automatically be extended up to the next working day.

#### **17. Opening of Tender**

17.1 The purchaser will open the tenders after the specified date and time as indicated in the NIT.

17.2 Authorized representatives of the tenderer may attend the tender opening.

17.3 Tender system as mentioned above will be as follows. The earnest money of vehicle as submitted shall be evaluated first. Then the Online Technical bids of qualified bidders shall be opened and evaluated with reference to parameters prescribed in the TE document. After this, the Online Price Bids of only the technically qualified bidders shall be opened for further evaluation.

17.4. Opening of Technical Proposals: Technical proposals will be opened by members of the Tender Evaluation Committee electronically from the website using their Digital Signature Certificate (DSC).

17.5 In the Technical Proposal, the Cover (folder) for Statutory Documents will be opened first and if found in order, the cover (folder) for Non-Statutory Documents will be opened.

17.6 IF ANY DOCUMENT REQUIRED TO BE SUBMITTED FOR TENDER BY THE BIDDER IN HIS TECHNICAL PROPOSAL IS NOT SUBMITTED OR IS FOUND TO BE DEFICIENT IN ANY MANNER AT ANY STAGE AFTER OPENING OF BID, THE BID MAY BE SUMMARILY REJECTED.

#### **18. Scrutiny and Evaluation of Tenders**

##### **18.1 Basic Principle**

Tenders will be evaluated on the basis of the terms & conditions already incorporated in the TE document, based on which tenders have been received and the terms, conditions etc. mentioned by the tenderers in their tenders. No new condition will be brought in while scrutinizing and evaluating the tenders.

18.2 The Purchaser will examine the Tenders to determine whether they are complete, whether any

computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed, stamped and whether the Tenders are generally in order. The tenders, which do not meet the basic requirements, are liable to be treated as non - responsive and will be summarily ignored.

18.3 If a Tender is not substantially responsive, it will be rejected by the Purchaser.

18.4 Decrypted (transformed into readable format) documents of the non-statutory cover will be downloaded and handed over to the Tender Evaluation Committee. The Committee will evaluate technical proposals as per terms laid down in this tender document.

18.5 During evaluation the Committee will summon bidders & seek clarification /information or additional documents or original hard copies of documents submitted online. If these are not produced within specified time, the bid proposals will be liable for rejection.

18.6 The result of evaluation of technical bids, along with information regarding further steps in evaluation of the tender shall be uploaded online.

#### **19. Withdrawal /Cancellation & Purchase Policy of Tendering Authority**

19.1 The tendering authority reserves the right to reject or accept the tender or part thereof at any stage without assigning any reason. Withdrawal of tender or any revision after submission of tender by the Tenderer will not be allowed.

19.2 Purchase will, however be made following the existing purchase policy of the Govt of West Bengal and its amendment(s) made from time to time. The purchase policy of the State Government as provided in the West Bengal Financial Rules, the policy of price preference in particular incorporated under Notification No. 10500-F dated 19.11.04 and 5400-F(Y) dated 25.06.2012. 1526-F dt. 18.03.2014, 1956-F (Y) dt. 04.04.2014, 2254-F(Y) dt. 24.04.2014 should be observed in considering the tenders.

19.3 In case of delayed delivery the Consignee/the Director. West Bengal Judicial Academy, reserves the right of rejecting the consignment.

19.4 Conditional / incomplete tender will be rejected.

#### **20. Agreement:**

On a tender being accepted, intimation of acceptance will be forwarded to the tenderer by Director, West Bengal Judicial Academy. After communication of the same, the tenderer will have to execute agreement in the prescribed form with the Director, West Bengal Judicial Academy.



**21. Payment Terms:**

Payment will be made by e payment system through ECS after execution of due supply as ordered subject to supply of the item as per specification as provided in the tender documents and the catalogue. Supply of the item must be made within the stipulated period as specified in the work orders.

The status of orders, Goods receipt note and payments will be available on-line for the vendors in the vendors' portal from the website [www.wbtenders.gov.in](http://www.wbtenders.gov.in).

On being selected, the successful vendor will have to submit one application to the Tender Committee, West Bengal Judicial Academy stating the name of the payee/recipient, Bank account no with MICR code, IFSC of the payee/recipient for making e payment. Payment will only be released after satisfactory delivery of the vehicle and verification of Vendor's invoice in original.

**22. Delay in the supplier's performance**

22.1. The supplier shall deliver the goods and perform the services under the contract within the time schedule specified by the Purchaser in the List of Requirements and as incorporated in the contract.

22.2. Subject to the above provision any unexcused delay by the supplier in maintaining its contractual obligations towards delivery of goods shall render the supplier liable to any or all of the following sanctions:

- (i) Imposition of liquidated damages,
- (ii) Forfeiture of EMD
- (iii) Termination of the contract for default.

**23. Help Desk** of NIC is set up in Jalsampad Bhawan, Ground Floor, Salt Lake, to help and guide the prospective bidders about their registration, holding of Digital Signature Card and allied matter.

**Director, West Bengal Judicial Academy**

Government of West Bengal  
Finance Department  
Audit Branch

No. 3975-F(Y)

Dated, 28<sup>th</sup> July, 2016

**MEMORANDUM**

**Sub: Online receipt and refund of EMD of e-procurement through State Government e- procurement portal**

The State Government procurement portal has already been integrated with the Payment Gateway of ICICI Bank for deposit of EMD and other fees by the bidders participating in e-procurement.

Now, in cancellation of this Department Memorandum No. 1526-F(Y) dated 18.03.2014, the Governor is pleased to prescribe the following procedure to be adopted for deposit of EMD / Bid Security related to e- procurement of the State Government Departments and its subordinate offices, PSUs, Autonomous and Local Bodies, PRIs, etc

**1. Login by bidder:**

- a) A bidder desirous of taking part in a tender invited by a State Government Office/PSU/Autonomous Body/Local Body/ PRIs, etc shall login to the e-Procurement portal of the Government of West Bengal <https://wbtenders.gov.in> using his login ID and password.
- b) He will select the tender to bid and initiate payment of pre-defined EMD / Tender Fees for that tender by selecting from either of the following payments modes:
  - i) Net banking (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI Bank Payment Gateway;
  - ii) RTGS/NEFT in case of offline payment through bank account in any Bank.

**2. Payment procedure:**

- a) Payment by Net Banking (any listed bank) through ICICI Bank Payment Gateway:
  - i. On selection of net banking as the payment mode, the bidder will be directed to ICICI Bank Payment Gateway webpage (along with a string containing a Unique ID) where he will select the Bank through which he wants to do the transaction.
  - ii. Bidder will make the payment after entering his Unique ID and password of the bank to process the transaction.
  - iii. Bidder will receive a confirmation message regarding success/failure of the transaction.
  - iv. If the transaction is successful, the amount paid by the bidder will get credited in the respective Pooling account of the State Government /PSU/Autonomous Body/Local Body/PRIs, etc maintained with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.
  - v. If the transaction is failure, the bidder will again try for payment by going back to the first step.

**b) Payment through RTGS/NEFT:**

- i. On selection of RTGS/NEFT as the payment mode, the e-Procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction.
- ii. The bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his Bank account.
- iii. Once payment is made, the bidder will come back to the e-Procurement portal after expiry of a reasonable time to enable the NEFT/RTGS process to complete, in order to verify the payment made and continue the bidding process.
- iv. If verification is successful, the fund will get credited to the respective Pooling account of the State Government /PSU/Autonomous Body/Local Body/PRI, etc maintained with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.
- v. Hereafter, the bidder will go to e-Procurement portal for submission of his bid.
- vi. But if the payment verification is unsuccessful, the amount will be returned to the bidder's account.

**3. Refund/Settlement Process:**

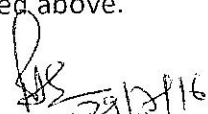
- i. After opening of the bids and technical evaluation of the same by the tender inviting authority through electronic processing in the e-Procurement portal of the State Government, the tender inviting authority will declare the status of the bids as successful or unsuccessful which will be made available, along with the details of the unsuccessful bidders, to ICICI Bank by the e-Procurement portal through web services.
- ii. On receipt of the information from the e-Procurement portal, the Bank will refund, through an automated process, the EMD of the bidders disqualified at the technical evaluation to the respective bidders' bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on rejection of bid is uploaded to the e-Procurement portal by the tender inviting authority.
- iii. Once the financial bid evaluation is electronically processed in the e-Procurement portal, EMD of the technically qualified bidders other than that of the L<sub>1</sub> and L<sub>2</sub> bidders will be refunded, through an automated process, to the respective bidders' bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on rejection of financial bid is uploaded to the e-Procurement portal by the tender inviting authority. However, the L<sub>2</sub> bidder should not be rejected till the LOI process is successful.
- iv. If the L<sub>1</sub> bidder accepts the LOI and the same is processed electronically in the e-Procurement portal, EMD of the L<sub>2</sub> bidder will be refunded through an automated process, to his bank account from which he made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on Award of Contract (AOC) to the L<sub>1</sub> bidder is uploaded to the e-Procurement portal by the tender inviting authority.

- v. As soon as the L<sub>1</sub> bidder is awarded the contract (AOC) and the same is processed electronically in the e-Procurement portal –
- a) EMD of the L<sub>1</sub> bidder for tenders of State Government offices will automatically get transferred from the pooling account to the State Government deposit head “8443-00-103-001-07” through GRIPS along with the bank particulars of the L<sub>1</sub> bidder.
  - b) EMD of the L<sub>1</sub> bidder for tenders of the State PSUs/Autonomous Bodies/Local Bodies/PRIs, etc will automatically get transferred from the pooling account to their respective linked bank accounts along with the bank particulars of the L<sub>1</sub> bidder.
- In both the above cases, such transfer will take place within T+1 Bank Working Days where T will mean the date on which the Award of Contract (AOC) is issued.
- vi. The Bank will share the details of the GRN No. generated on successful entry in GRIPS with the E-Procurement portal for updation.
- vii. Once the EMD of the L<sub>1</sub> bidder is transferred in the manner mentioned above, Tender fees, if any, deposited by the bidders will be transferred electronically from the pooling account to the Government revenue receipt head “0070-60-800-013-27” through GRIPS for Government tenders and to the respective linked bank accounts for State PSU/Autonomous Body/Local Body/PRIs, etc tenders.
- viii. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD & Tender Fees ( if any ) were initiated.

#### 4. Accounting and Monitoring Process:

- i. The ICICI Internet Banking will communicate to the State Government e-Procurement portal all details of transactions on daily basis.
- ii. The Tender Inviting Authority of the Government Offices/PSUs/ Autonomous Bodies/Local Bodies/PRIs, etc will be using their respective e-procurement User ID and Password to view the EMD and Tender Fees deposited by the bidders in the pooling accounts.
- iii. The nodal officer of the Finance Department, Government of West Bengal will be able to view the Department-wise EMD and Tender Fees deposited by the bidders to the pooling accounts and fund transferred downstream at various stages of the tender process to the Government accounts and bidders’ accounts, as applicable by using user access as provided by NIC.
- iv. The details of NIC E-Procurement Help Desk and toll free numbers of ICICI Bank are given in annexure.

The system will become effective from 01/08/2016 and can be used by any Government Offices/PSUs/Autonomous Bodies/Local Bodies/PRIs, etc. with effect from that date. However, with effect from 01/09/2016, all the EMD/Tender fees in respect of e-tender of all. State Government Offices/PSUs/Autonomous Bodies/Local Bodies/PRIs, etc will mandatorily be received and refunds/settlements made as per the procedure stated above.

  
(P A Siddiqui)

Secretary to the  
Government of West Bengal  
Finance Department

No. 3975/1(500)-F(Y)

Dated, 28<sup>th</sup> July, 2016

Copy forwarded for information and necessary action to:

1. Principal Accountant General (A&E), West Bengal, Treasury Buildings, 2, Govt. Place (West), Kolkata-700 001.
2. Principal Accountant General (Audit), West Bengal, Treasury Buildings, 2, Govt. Place (West), Kolkata-700 001.
3. Principal Accountant General (RW & LBA), West Bengal, CGO Complex, 3<sup>rd</sup> MSO Building, 5<sup>th</sup> Floor, Block DF, Sector I, Salt Lake, Kolkata – 700064.
4. Additional Chief Secretary / Principal Secretary / Secretary, \_\_\_\_\_ Department, with the request to circulate this Order to all subordinate offices, PSUs, Local Bodies, Autonomous Bodies, PRIs under their control.
5. Commissioner, \_\_\_\_\_ Division.
6. District Magistrate / District Judge / Superintendent of Police, \_\_\_\_\_
7. Financial Advisor, \_\_\_\_\_ Department, Government of West Bengal.
8. Sri Sumit Mitra, Network Administrator, Finance (Budget) Department, for uploading this Order in the Finance Department website.
9. SIO & Director General, National Informatics Centre (NIC), West Bengal, Bidyut Bhavan, Salt Lake, Kolkata-700091.
10. Assistant General Manager, PAD, RBI, Kolkata-700001.
11. Sri Saptarshi Chandra, Chief Manager, Government Banking Group, WB, ICICI Bank Limited, 3A, Gurusaday Road, Kolkata – 700019.
12. Director of Treasuries & Accounts, West Bengal, Mitra Building, 8, Lyons Range, 3rd Floor, Kolkata - 700 001.
13. Sub-Divisional Officer, \_\_\_\_\_
14. Pay & Accounts Officer, Kolkata Pay & Accounts Office -I, 81/2/2, Phears Lane, Kolkata - 700012 .
15. Pay & Accounts Officer, Kolkata Pay & Accounts Office-II, P-I, Hyde Lane, Kolkata -700 012.
16. Pay & Accounts Officer, Kolkata Pay & Accounts Office -III, IB Market, 1st Floor, Salt Lake, Sector -III, Kolkata - 700106.
17. Treasury Officer, \_\_\_\_\_
18. \_\_\_\_\_ Branch / Group \_\_\_\_\_, Finance Department.

*CA 29/07/16*

Assistant Secretary to the  
Government of West Bengal