

**Office of the Director**  
**West Bengal Judicial Academy**  
**AA-III/B-10 Rajarhat New Town, Kol -700160.**  
**Phone No-033-23247304, Email id- wbjakolkata@gmail.com.**  
**Website – www.wbja.nic.in**

NIQ No. -02/2022-23

Date:17.09.2022

The undersigned on behalf of WBJA informs that the Academy shall conduct the Inaugural Ceremony of its "Physical Training Classes" on Tuesday, 27th September, 2022 at 5.30p.m. at West Bengal Judicial Academy. It will be followed by a physical training course on "Judgement Writing" to be attended by Judicial Officers. Hon'ble Judges of the High Court at Calcutta and other dignitaries will attend the Academy for this purpose.

Keeping in view the profile of the invitees, participants and resource person, the following items will be prepared and served in hygienic condition having nutritional value, by the Academy for which quotations are invited which may be noted as under:

For Dignitaries and other Members (100 heads approximately):

Refreshments at the Judge's Lounge:- High Tea : Tea / Coffee, Salted Kaju, Cookies Biscuit, Bisleri Water-2.5ml, Dahi Vada, Fish Fry, Chocolate Pasty Papdi Chat , Chicken Cutlet, Sandesh, Dhokla, Chicken Sandwich, Paneer Cutlet, Veg. Sandwich.

For Driver & Security personnel: 170 packets containing: Veg. Sandwich, Singara, Nimki, Sandesh.

Important condition for Bidders/Suppliers:

1. Food have to be provided at West Bengal Judicial Academy, AA-III/B-10, Rajarhat, New Town, Kol-160 on 27.09.2022 at about 5.45 p.m.
2. The rate should be inclusive of all taxes, charges including charges for delivery to the Academy Office at West Bengal Judicial Academy, AA-III/B-10, Rajarhat, New Town, Kol-160.
3. No advance payment is admissible for the supply. Payment will be made after satisfactory supply / provided of food.
4. The tenderers/vendors shall not be permitted to alter or modify their bids/quotations after expiry of the deadline for receipt of bid.
5. Quotations received after due date and time shall not be entertained.
6. The quotation may be submitted between 11:00 a.m. to 4.00 p.m. in the Stores section of the Academy, in the tender box placed in the Stores Section of the Academy.
7. WBJA will not take any responsibility for delay, loss or non receipt of document/tenders sent by post.

The last date of submission of quotation is 26.09.2022 till 12:00p.m.

The bidders shall have

1. Self attested valid PAN.
2. Self attested GST.
3. Self attested Trade License.

The West Bengal Judicial Academy reserves the right to cancel any or all the quotations without assigning any reason whatsoever.

The bid documents shall have to submit in a sealed envelop superscribing "**Quotation for supply of Food Item**" addressed to the Director, West Bengal Judicial Academy, AA-III/B-10, Rajarhat, New Town, Kolkata -700160.

Sd/-  
Director  
West Bengal Judicial Academy  
New Town, Kolkata-160

Memo No.- 433/WBJA/H & M-06/2017-18

Date-17.09.2022

Copy of notice is forwarded for information with a request to display the same on their office notice board:-

1. The Sub Divisional Officer, Bidhannagar, Administrative Building, Kol-91.
2. The Executive Engineer, PWD (Civil), Bidhannagar Division (East), Purta Bhawan, Salt Lake
3. The Executive Engineer, PWD (Electrical Divn.), Bidhannagar, Purta Bhawan, Salt Lake
4. The Pay & Accounts Officer, Pay & Accounts Office-III, Subhanna, SGO Complex, 5<sup>th</sup> & 6<sup>th</sup> Floor, Plot No. 9, Block-DF, Sector-I, Bidhannagar, Kolkata-700 064.
5. Notice Board of West Bengal Judicial Academy.
6. The official website of WBJA.

  
Director  
West Bengal Judicial Academy  
New Town, Kolkata-160  
West Bengal Judicial Academy  
AA-III/B-10, New Town, Kol-160